



Small Business Support: www.yourithelp.co.uk

Corporate IT Consulting: www.pgservices.co.uk

Microsoft Office 365 Cashback Promotion

Please complete and sign this form and return it to cashback365@pgservices.co.uk Please send a clear scanned or photographed document as we need to retain a copy of your signature as authority for future changes.

Terms and Conditions

1. In order to be eligible for the cashback promotion, the Cashback Promotion Form must be completed and returned to us. We will acknowledge receipt and that all is correct, and you must then make us your partner of record for the cashback to start accumulating.
2. Expected cashback amount: 8% of annual cost of new license purchases (excluding VAT) ; 2% of annual cost of all licenses (excluding VAT)
3. If Microsoft change their payment percentages; refuse payment; or for whatever reason do not pay the expected commission to us then we cannot pass on the commission to you. We pay cashback based on what Microsoft pay us. Their figures and payments to us are final. Under no circumstances will the cashback amount to you exceed the amount paid to us by Microsoft for commission related to your tenancy.
4. For new customers, the first cashback is expected to be paid within 4 months.
5. Ongoing cashback will be paid every 6 months.
6. Cashback will only be paid if the amount is > £20. Any less will accumulate.
7. For cashback payments made to individuals: You will need to sign a declaration that you will declare all cashback payments to HMRC as untaxed earnings. Payments will be made via Paypal.
8. For cashback payments to businesses: We will confirm the cashback amount and due date and you will need to send us an invoice for the cashback amount which we will settle. Payments will be made via BACS
9. You can remove us as partner at any time. Any cashback over £20 will be paid on the next due date, any less than £20 will be forfeit.
10. You must complete and sign the cashback application form, and confirm you are in a position of authority regarding your Office 365 environment and permitted to select your Partner

Full name:	
eMail Address:	
Telephone number:	
Office 365 Company Name:	
Office 365 Tenancy Domain:	.onmicrosoft.com
Payment method (pick one):-	<input type="checkbox"/> Personal: Paypal I confirm I will inform the local tax authorities of this cashback payment and declare it as untaxed earnings, and indemnify PQ Services of any tax liabilities I myself will owe on the cashback amount. Name: _____ Signed: _____ Paypal eMail: _____ or <input type="checkbox"/> Business: (Paid via BACs once invoice received)

I the undersigned accept the terms and conditions of this cashback promotion, and confirm I am in a position responsible for my Office 365 tenancy with authority to select my Partner of record

Signed: _____

Date: _____